Your Best Friend Onward Grants

Application Form for **large grants £10,000 to £25,000**

Please complete this form, giving us as much information as possible. You don’t have to fill it all in in one go as you can save it and return to it later. We’re very happy if you’d prefer to send your answers to section 3 in as an audio or video message instead of writing it.

As Your Best Friend is a project which aims to increase understanding about toxic relationships and give young women, girls, and non-binary people the confidence and knowledge to support their friends, applications to the Your Best Friend Fund must also aim to complete these objectives.

As young people will be assessing each application to decide who will receive funding, it is important that you keep your applications summarised in a way that is informative but accessible to young people reading them.

Please ensure you have read and clearly understand all the **guidance notes** before filling out and submitting an application.

**Section 1 – contact information**

|  |  |
| --- | --- |
| Name of organisation |  |
| Address |  |
| Your name |  |
| Your position or role in the organisation |  |
| Email address |  |
| Telephone number |  |
| Website or Instagram, if you have one |  |

**Section 2 – about your organisation**

|  |  |
| --- | --- |
| Is this organisation a registered charity?  | Yes/No |
| If yes, what is your Registered Charity Number? |   |
| If no, what is the status of your group / organisation (e.g. CIC, social enterprise, constituted voluntary group)? |   |
| If you are a CIC, please provide your company number |   |

What does your organisation do? (max 200 words)

Please give the name and contact details of an external referee who knows your organisation

|  |  |
| --- | --- |
| Name  |  |
| Organisation |  |
| Address |  |
| Email  |  |
| Telephone Number  |  |

**Section 3 – about the project or idea you are applying for a grant for (This section can be a video or audio submission if you prefer, but please make sure you answer each question)**

**When will your project start:**

**When will your project end:**

* What is your motivation for applying? Is there a problem or an opportunity you want to do something about and why do you think you are in a good position to do this? (max 400 words)
* Please describe the idea or project you would like a grant for, who will benefit and how. (max. 400 words)
* Which of the following best describes how young people will be involved?

|  |  |
| --- | --- |
| We will run something for young people |  |
| We will involve young people in designing and running the project |  |
| Young people are leading this project  |  |

* How many young people do you think your idea or project will reach and how have you calculated that?
* We’d like to know more about the young people your idea or project will reach, so please tick all that apply:

|  |  |
| --- | --- |
| Age 13-16 |  |
| Age 16-18 |  |
| Age 18-21 |  |
| Age 18-24 |  |
| Specific ethnicity, please say which |  |
| Specific disability, please say which |  |
| Specific gender identity, please say which |  |
| Across England and Wales |  |
| North England |  |
| South England |  |
| Wales |  |

* What do you hope to change or improve because of your project? Please give us 3 outcomes and tell us how you think you will achieve them. (max 600 words)
* Please give an example of when you have built meaningful and supportive relationships with young people. What did you do? Why do you think you gained young people’s trust? (max 300 words)
* Please give an example of when you have worked with young people to make change happen. What did you do? How were young people involved? What were the results? (max 300 words)

**Section 4 – financial questions**

* How much are you applying for? £…………
* Please fill in this simple budget to give us an idea of how you would spend a grant. Please remember that we will hold 10% of any grant back until we receive an end of grant report:

|  |  |
| --- | --- |
| Item | £ |
| Staff costs |  |
| Delivery costs (please describe) |  |
| Venue costs |  |
| Other |  |
| Total |  |

To give us an idea of the size of your organisation, what was your organisation’s annual turnover last year? £……………..

**Section 5 – policies**

Do you have any of the following policies in place? If not, and you are successful in getting a grant, we may be able to help with any that are missing.

|  |  |
| --- | --- |
| Constitution document:  | Yes/No |
| Safeguarding policy |  |
| Equal opportunities, or equality and inclusion policy |  |
| Health and safety policy |  |

**Section 6 –authorisation**

By signing below, you are confirming that:

* you have read and understood the Your Best Friend grant guidelines
* the information you have given us is correct
* you are authorised to make this application on behalf of your organisation

Signed: ……………………….

Date: ………………………….

Unfortunately, we will not be able to give grants to everyone who applies. Your Best Friend is committed to supporting everyone, whether or not they are awarded a grant. If you are interested in being part of the Your Best Friend network and receiving information and resources you can use for free, please highlight this box and a member of our team will be in touch.

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Thank you for applying and good luck.